

3560 (04-06)

JENNIFER M. GRANHOLM
GOVERNORSTATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSINGROBERT J. KLEINE
STATE TREASURER**Letter of Inquiry Concerning Michigan Individual Income Tax**

February 25, 2010

Name
Addr
City, ST Zip**CID Num: XXXXX - XXXX**

Your Michigan Individual Income tax return(s) has been selected for review. Our records show that you claimed one or more non-refundable credit(s) on your MI-1040 return(s) for the tax years shown below.

To complete our review, we need supporting documentation to substantiate your claim for the credits. Acceptable documentation may include copies of cancelled checks or official receipt(s) issued by the qualifying institution showing your name, date and amount donated. Please refer to the attached "**Guidelines for Non-Refundable Credits**" to determine if your contribution(s) meets these guidelines before submitting any correspondence.

If the requested documentation cannot be provided, you are required to remit the total amount of credit(s) claimed plus interest as shown below.

Send your supporting documentation or payment with a copy of this notice to:Discovery and Tax Enforcement Division
Michigan Department of Treasury
P.O. Box 30140
Lansing, MI 48909-7640

Failure to respond by **March 25, 2010** will result in an assessment being issued for the amount of the credit(s) claimed plus penalty and interest in accordance with Section 24 of the Revenue Act. A written statement without the requested documentation is not acceptable and will not delay issuance of an assessment.

If you have questions, please call Jenifer Smith at (517) 636-6183.

Tax Year	Public Contributions Credit	Community Foundations Credit	Homeless Shelter/Food Bank Credit	Total Credits Claimed	Interest	Total
2005	\$ 45.00	\$ 50.00	\$ 25.00	\$ 120.00	\$ 33.54	\$ 153.54

Total Amount Due by March 25, 2010 (if no supporting documentation provided) \$ 153.54